Board of Commissioners Meeting Memorandum

Date: March 10, 2009

From: Ross Miller, Director of Regulatory Compliance

Subject: BROWN MACKIE COLLEGE – FORT WAYNE & MERRILLVILLE

NEW DEGREE APPLICATIONS

Staff Recommendation

The Commission staff does not have a recommendation at this time. Further information from Brown Mackie College is to be submitted after the time of agenda publication. Forthcoming information from Brown Mackie College will either be in support of the transferability of the resubmitted Associate of Science degree programs; or alteration of the programs to be Associate of Applied Science degree programs. The Associate of Science degree applications submitted are:

(A.S.) Dietetics Technology
-Fort Wayne
-Merrillville
(A.S.) Health and Fitness Training
-Fort Wayne
-Merrillville

Background Information

Brown Mackie College submitted two Associate of Science degree programs for the December 2008 Commission meeting for approval. The two programs, Dietetics Technology, and Health and Fitness Training, are identical to the current degree applications.

The Board of Commissioner's voted to table action on the Dietetics Technology, and Health and Fitness Training Degree Applications at the December 2008 meeting. Brown Mackie College Fort Wayne and Merrillville were given the option to re-submit the two Associate of Science degree applications with supporting documentation of where and how those degrees may articulate. As an alternative, Brown Mackie College Fort Wayne and Merrillville were also given the option to change the two degree programs to meet the criteria to be approved as Associate of Applied Science degrees. Associate of Applied Science degree programs provide a minimum of 75% of courses in the specialty.

The Accrediting Commission for Independent Colleges and Schools (ACICS) accredits each of the Brown Mackie college campuses in Indiana.

The Associate of Science Dietetics Technology program at Brown Mackie College Fort Wayne campus includes 96 quarter credit hours total. The specialty, labeled "concentration" includes 48 credit hours; general education/liberal arts, labeled "core curriculum" includes 48 credit hours.

The Associate of Science Dietetics Technology program at Brown Mackie College Merrillville campus includes 96 quarter credit hours total, with 52 credit hours (54%) in the specialty.

The Associate of Science Health and Fitness Training program at Brown Mackie College Fort Wayne includes 96 quarter credit hours total, with 48 credit hours (50%) in the specialty.

The Associate of Science Health and Fitness Training program at Brown Mackie College Merrillville campus includes 96 quarter credit hours total, with 52 credit hours (54%) in the specialty.

The faculty included with the application meets the criteria as stipulated in IC 570 IAC 1-10.1-4.

Supportive Documentation

- 1. Degree Applications
- 2. Instructor Qualification Record Forms



Personal Attention, Professional Growth February 24, 2009

Claudia Braman, Commissioner State of Indiana Commission on Proprietary Education 302 West Washington Street Room E201 Indianapolis, IN 46204-2767

Re: Letter of December 11, 2008 concerning AS in Dietetics Technology and AS in Health and Fitness Training.

Dear Ms. Braman;

Thank you for your letter of December 11, 2008, in which the Commission approved our new degree program, Associate of Science - Office Management.

In the second paragraph of the letter you informed us that the commission has tabled our requests for approval to grant Associate of Science degrees in Dietetics Technology and Health & Fitness Training with the following direction:

"The school will decide prior to that date whether they will expand these programs and explain where and how they can articulate, or change the requests to reflect an associate of applied science degree designation."

I would respectfully ask the commission to review the State of Indiana Code that dictates the terms and conditions for awarding the associate degrees. Specifically Indiana Code 570 IAC 1-10.1-4-2 states:

"(2) Associate in Arts or Associate in Science. The Associate in Arts or the Associate in Science degree has the same requirements as those specified for the Associate degree in general. The intent of the Associate in Arts or the Associate in Science degree is that <u>such a degree may be a terminal or a transfer award</u>. The curriculum shall be comprised of a minimum of 50% in the specialty. At least 35% of the remaining courses shall be in the liberal arts. (This requirement applies to the minimum levels of 96 quarter, 64 semester, or 960 clock hours. Programs of longer duration shall not be required to increase the liberal arts component beyond these minimum requirements.)"

I have enclosed a complete copy of Indiana Code 570 IAC 1-10 for the commission's review and would ask that you have the staff review it to make sure I have referenced the most current version of the law.

Where as;

- the proposed curriculum that was submitted by Brown Mackie College Fort Wayne to the Commission for both the Associate of Science - Dietetics Technology and Associate of Science -Health & Fitness meet the curriculum requirements of the aforementioned Indiana Code 570 IAC 1-10.1-4-2 and;
- 2. as Indiana Code 570 IAC 1-10.1-4-2 stipulates that an AS degree can be terminal in nature (meaning that the program is not required to articulate into a Bachelor of Science degree program),

we respectfully request that the Commission approve the applications as submitted at the December 11, 2008 meeting.

Thank you for your time and attention to the matter, and I am readily available to you should you have any questions about our applications or need us to re-submit the materials.

I look forward to seeing you again at the next quarterly meeting in March.

Sincerely,

Jim Bishop President

Brown Mackie College - Fort Wayne

cc: Ross Miller, ICOPE

570 IAC 1-10.1-4 Associate degrees

Authority: IC 20-12-76-13

Affected: IC 20-12-76-26; IC 20-12-76-26

Sec. 4. Associate Degrees. An Associate Degree may be awarded by an accredited institution to a student who has successfully completed an approved course of study comprised of a minimum of:

- (A) 96 Quarter hours; or
- (B) 64 Semester hours; or
- (C) 960 Clock hours.
- (1) Associate of Applied Science. This award is conferred upon a student who has successfully completed an approved course of study in a vocational program. The objectives of the program should emphasize the fact that the end result of the training shall be that the graduate possesses those job skills required for entry level employment in the specialty. The curriculum shall provide for a minimum of 75% in the specialty. This requirement applies to the minimum of 96-quarter hours, 64 semester hours, or 960 clock hours. This degree does not require the inclusion of general studies courses, but general studies courses may be a part of the program.
- (2) Associate in Arts or Associate in Science. The Associate in arts or the Associate in Science degree has the same requirements as those specified for the Associate degree in general. The intent of the Associate in Arts or the Associate in Science degree is that such a degree may be a terminal or a transfer award. The curriculum shall be comprised of a minimum of 50% in the specialty. At least 35% of the remaining courses shall be in the liberal arts. (This requirement applies to the minimum levels of 96 quarter, 64 semester, or 960 clock hours. Programs of longer duration shall not be required to increase the liberal arts component beyond these minimum requirements.)



STATE OF INDIANA

COMMISSION ON PROPRIETARY EDUCATION

Claudia Braman, Commissioner 302 West Washington Street Room E201 Indianapolis, IN 46204-2767 http://www.in.gov/cope

December 11, 2008

JIM BISHOP PRESIDENT BROWN MACKIE COLLEGE 3000 E COLISEUM BLVD FORT WAYNE IN 46805

Dear Mr. Bishop:

The Indiana Commission on Proprietary Education is pleased to inform you that the Commission voted at its regularly scheduled meeting on Wednesday, December 10, 2008, to approve the formal request of the Brown Mackie College, Fort Wayne, Indiana to be granted the authority to award the following degree:

AS Office Management

However, the request for the authority to award the AS in Dietetics Technology and the AS in Health and Fitness Training were tabled until the next meeting scheduled for March 11, 2009. The school will decide prior to that date whether they will expand these programs and explain where and how they can articulate, or change the requests to reflect an associate of applied science degree designation.

This degree authority has been granted in accordance with 570 IAC 1-10.1 and is effective December 10, 2008.

This authority will expire on December 10, 2013. A formal review for renewal of the degree authority will occur prior to the expiration date.

We congratulate Brown Mackie College, Fort Wayne, Indiana on obtaining this authority and wish you success in accomplishing the program's objectives.

For the commission,

Laudia braman

CB/jw

Action 12-10-08 Brown Mackie Fort Wayne



Personal Attention, Professional Growth

February 16, 2009

Mr. Ross Miller
Indiana Commission on Proprietary Education
302 West Washington Street, Room E201
Indianapolis, IN 46204

Re: Degree Applications, Brown Mackie College - Merrillville

Associate of Science – Dietetic Technology

Associate of Science - Health and Fitness Training

Dear Mr. Miller:

Thank you for the opportunity to review our degree applications following input received at the Commission meeting on December 10, 2008. Attached to this correspondence, please find degree applications for awarding Associate of Science Degrees in Dietetic Technology and Health and Fitness Training.

The college is re-submitting these applications for consideration at the March 11, 2009 meeting. After careful review of our applications and the Indiana State Regulations regarding the awarding of the Associate of Science degree, both degree proposals specifically meet state requirements in these ways:

- Brown Mackie College Merrillville is an accredited institution.
- The degrees will be awarded to students who have successfully completed a minimum of 96 quarter credit hours.
- The degrees are terminal and the curriculum is comprised of 54% coursework in the specialty and 46% of the coursework in general education and/or liberal arts.
- Students at Brown Mackie College Merrillville who may wish to pursue a baccalaureate in a related field can do so in our bachelor's in Healthcare Management program.

Because our applications meet the requirements outlined in the Indiana Administrative Code, we respectfully request that these applications be placed on the agenda for the March meeting. Please contact me at your earliest convenience if any additional review of these applications is necessary.

Thank you for your help with this matter.

Sincerely,

Mark J. Palumbo

Dean of Academic Affairs

INDIANA COMMISSION
ON PROPRIETARY EDUCATION

FEB 1 9 2009

RECEIVED

DEGREE APPLICATION

(New or Renewal program)

Use the <tab> key to advance to the next field, or select a field by clicking the cursor.

Name of Institution		Brown Mackie College - Fort Wayne					
Name of Program		D	ietetics Tecl	hnology			
Level of Degree (AAS,	S, AS, AA, BAS, BA, BS, MBA, MAS, MA, MS, Ph.D.)						
Name of Person Prepa	ring this Form		J	lean L. Hitchcoc	k		
Telephone Number		260-481-4	4371	<u>Applicat</u>	tion Type		
Date the Form was Pre	pared	08/20/0)8	⊠ New	☐ Renewal		

I. PROGRAM OBJECTIVES: Describe what the program is designed to achieve and explain how it is structured in order to accomplish the objectives.

Program Mission Statement

Dietetics and Nutrition are rapidly growing fields with many diverse career opportunities. A Dietetic Technician can work in a variety of areas, including healthcare, education and research, sales, marketing and public relations.

After successfully completing the course of study, the graduate is qualified to work as a Dietetic Technician who will promote nutrition as a critical part of disease treatment and disease prevention. Major responsibilities of a Dietetic Technician include integrating nutrition services into clinical, home, community-based health and social networks. Our program meets the eligibility criteria of the Dietary Managers' Association to sit for certifying examinations in Certified Dietary Manager (CDM) and/or Certified Food Protection Professional (CFPP).

Proposed Program Outcomes

Graduates of the program will:

- 1. Assist dietitians or nutritionists in planning and supervising service operations.
- 2. Assess individual nutritional needs, diet restrictions and current health plan to develop and implement dietary-care plans and provide nutritional counseling.
- 3. Under the supervision of a dietitian, consult with physicians and health care personnel to determine nutritional needs and diet restrictions of patient or client.
- 4. Advise patients and their families on nutritional principles, dietary plans and diet modifications, and food selection and preparation.
- 5. Counsel individuals and groups on basic rules of good nutrition, healthy eating habits, and nutrition monitoring to improve their quality of life.
- 6. Monitor food service operations to ensure conformance to nutritional, safety, sanitation and quality standards.

Proposed Program Outcomes (cont'd)

- 7. Coordinate recipe development and standardization and develop new menus for food service operations.
- 8. Assist the dietitian with research in food, nutrition, food service systems and administrative functions.
- 9. Develop policies for food service or nutritional programs to assist in health promotion and disease control.
- 10. Supervise the preparation and serving of food.
- 11. Inspect meals served for conformance to prescribed diets and standards of palatability and appearance.
- 12. Develop curriculum and prepare manuals, visual aids, course outlines, and other materials used in teaching.
- 13. Prepare and administer budgets for Food Service operations.

II. <u>PROGRAM STRUCTURE</u>: List all courses in the program. Indicate course name, number, and number of credit hours or clock hours for each course.

NAME OF PROGRAM: Associate of Science Dietetics Technology					
TOTAL COURSE HOURS:		96	Check one:	Quarter Hours	
				Semester Hours	; <u> </u>
				Clock Hours	
LENGTH OF PR	OGRAM:	2 Years	TUITION:	\$235	
Concentration				48 Quarter C	redit Hours
FSM1100	Sanitat	ion and Safety			4
FSM1210	Food S	Service Operations			4
FSM2210	Food S	Service Management			4
NUT1600	Nutritio	n Science			4
NUT1700	Nutritic	n in the Lifecycle			4
NUT1800	Comm	unity Nutrition			4
NUT2000	Menu I	Planning			4
NUT2101	Medica	l Nutrition Therapy I			4
NUT2102	Medica	l Nutrition Therapy II			4
NUT2200	Eating	Behaviors Counseling			4
NUT2800	Advan	ced Nutrition			4
NUT2900	Extern	ship in Dietetics Techno	logy		4
Cara Curriaulum	_			49 Ougston C	Yeadit Haura
Core Curriculun	11			48 Quarter C	redit nours
BA1250	Humar	Resources			4
CF1100		sional Development			4
CM1200		/e Public Speaking*			4
EN1101		sition I *			4
EN1102		sition II*			4
EN2000		ction to Literature*			4
MC1150	Introdu	ction to Microcomputer	Apps.		4

ME1110	Medical Terminology	4
MT1800	College Algebra*	4
PS1200	Introduction to Psychology*	4
SC2200	General Biology	4
SO1200	Introduction to Sociology*	4

Total quarter credit hours required

96

*	Indicates	а	general	ec	ducation	course
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Number of Credit/Clock Hrs. in Specialty:	48	/	Percentage:	50%
Number of Credit/Clock Hrs. in General Courses:	48	/	Percentage:	50%
If applicable: Number of Credit/Clock Hrs. in Liberal Arts:		_ /	Percentage:	

III. LIBRARY: Please provide information pertaining to the library located in your institution.

1. Location of library; Hours of student access; Part-time, full-time librarian/staff:

a. LOCATION:

The library is located on the first floor of the College on the north side of the building.

b. HOURS:

Monday: 8:00 a.m. to 10:00 p.m.

Tuesday: 8:00 a.m. to 10:00 p.m.

Wednesday: 8:00 a.m. to 10:00 p.m.

Thursday: 8:00 a.m. to 10:00 p.m.

Friday: 8:00 a.m. to 5:00 p.m. Saturday: 9:00 am – 1:00 pm

Sunday: Closed

c. STAFF:

The library consists of two full-time employees and one part-time assistant. The two full time employees hold Master of Library Science (MLS) degrees.

2. Number of volumes of professional material:

The College's library has a total of 3,171 titles.

3. Number of professional periodicals subscribed to:

Current subscriptions number 26.

4. Other library facilities in close geographical proximity for student access:

- 1. Allen County Public Library: The Allen County Public Library is a public facility located in the heart of Fort Wayne approximately three (3) miles west of the Brown Mackie College Fort Wayne Campus. The Library has one main campus and nine in-city branches. Four other branches are located in smaller, surrounding communities. All branches are within 12 miles of the Brown Mackie College Fort Wayne Campus. Allen County residents may obtain a free library card. Non-residents may also obtain a card by paying a fee.
- 2. Helmke Library: The Helmke Library is a part of the Indiana-Purdue Regional Campus located in Fort Wayne, Indiana. Helmke Library is located approximately one (1) mile from the Brown Mackie College Fort Wayne Campus. Any Indiana resident may check out two books per subject with a valid ID card.

If you have any questions pertaining to the required standards for degree granting approval, please refer to 570 IAC 10.

IV. <u>FACULTY</u>: Attach completed Instructor's Qualification Record for each instructor.

** Include <u>all required documentation</u> pertaining to the qualifications of each instructor.

Total # of Faculty in the Program:	15	Full-time:	10	Part-time:	5
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Fill out form below: (PLEASE LIST NAMES IN <u>ALPHABETICAL</u> ORDER.)

List Faculty Names	Degree or	# Years of Working	# Years Teaching	# Years Teaching	Check	
(Alphabetical Order)	Diploma Earned	Experience in Specialty	at Your School	at Other	Full- time	Part- time
Carmona, Melissa	MSN	17	3	0	Х	
Cobb, Gary	BS	21	4	15	Х	
Flohr, Michael	JD	6	5	0	Х	
Goshorn, Bradley	BS	5	1	5		Х
James, Mary Ann	MBA	5	5	2	Х	
Kirchner, Dennis	MS	21	3	4	Х	
Koop, Sue	MSN	28	1	23	Х	
Marki, Lee	MSN	27	2	1	Χ	
Miller, Bradley	BS	26	5	0		Χ
Morken, Karen	BSN	9	1	0	Χ	
Petty, Eric	MBA	10	1	0		Χ
Putnam, Bart	MS	8	3	3	Х	
Rehm, Jeff	MBA	18	3	0		Х
Williamson, Vince	BA	8	7	1		Х
Young, Robert	MS	37	5	32	X	

DEGREE APPLICATION

(New or Renewal program)

Use the <tab> key to advance to the next field, or select a field by clicking the cursor.

Name of Institution	Brown Mackie College – Fort Wayne								
Name of Program	Health and Fitness Training								
Level of Degree (AAS, AS	S, AA, BAS, BA, B	S, MBA, MAS, MA	, MS, Ph.D.)	AS					
Name of Person Preparin	g this Form		Jean Hitchcock						
Telephone Number	260	-481-4371	<u>Applicat</u>	ion Type					
Date the Form was Prepa	ared Octo	ber 9, 2008	⊠ New	Renewal					

I. <u>PROGRAM OBJECTIVES</u>: Describe what the program is designed to achieve and explain how it is structured in order to accomplish the objectives.

This associate degree program provides students with skills and knowledge to gain an entry-level position in the health, fitness, and wellness or the recreation industry. Graduates will be qualified to assess health and fitness levels, design, implement, and promote safe effective exercise programs for various populations, screen clients for contraindications to exercise and sit for national certification exams.

Program Outcomes:

- Understand the natural sciences informing the study of an allied health program.
- Demonstrate an ability to teach appropriate modifications in specific exercises for most populations.
- Employ relevant regulatory, organizational and professional rules and standards associated with a health and fitness business environment.
- Conduct themselves as ethical professionals in the field of study, exhibiting sound reasoning and effective communication in an increasingly diverse world.

II. <u>PROGRAM STRUCTURE</u>: List all courses in the program. Indicate course name, number, and number of credit hours or clock hours for each course.

NAME OF PRO	OGRAM:	Associate of Scien	nce: Health and Fithe	ss i rair	ning	
TOTAL COUR	SE HOURS:	96	Check one:	Quarte	er Hours	
				Seme	ster Hours	
				Clock	Hours	
LENGTH OF F	PROGRAM:	24 months	TUITION:	\$235	(general fee	s \$15)
SPECIALTY C	COURSES:					
Course <u>Number</u>	Course <u>Title</u>				Course <u>Hours</u>	
BA1300	Small Busine	ess Management			4	
FEX1100	Introduction t	o Health and Fitnes	S		_4	
FEX2250	Exercise Psy	chology			_4	
FEX2350	Exercise Phy	rsiology			_4	
FEX2900	Health and F	itness Training Exte	rnship		4	
FEX2500	Fitness Asse	ssment and Exercis	e Prescription - Health	<u>1</u>	4	
FEX2600	Fitness Asse	ssment and Exercis	e Prescription - Sports	3	4	
HC1361	Human Disea	ases			4	
HSC1310	Kinesiology				4	
ME1351	Anatomy & F	hysiology I			4	
ME1352	Anatomy & F	hysiology II			4	
NUT1600	Nutrition				_4	
GENERAL ED	OUCATION / L	BERAL ARTS COL	JRSES:			
Course <u>Number</u>	Course <u>Title</u>				Course <u>Hours</u>	
BI1850	Environment	al Science			4	
CF1100	Professional	Development			4	
CM1200	Effective Pub	olic Speaking			4	
EN1101	Composition	I			_4	
EN1102	Composition	II			4	
EN1200	Business Co	mmunications			4	
EN2000	Introduction t	o Literature			4	
MC1150	Introduction 1	o Microcomputer Ap	plications		4	

ME1110	Medical Terminology					4	
MT1800	College Algebra					4	
PS1200	Principles of Psychology					4	
SO1200	Principles of Sociology					4	
Number of Cre	edit/Quarter Hrs. in Specialty:	48	_ / _	96	Percen	tage: _	50%
Number of Cre Courses:	edit/Quarter Hrs. in General	48	/	96	Percent	tage: _	50%
If applicable:							
Number of Cre	edit/Clock Hrs. in Liberal Arts:		_ /		Percen	tage:	

III. <u>LIBRARY</u>: Please provide information pertaining to the library located in your institution.

1. Location of library; Hours of student access; Part-time, full-time librarian/staff:

a. LOCATION:

The library is located on the first floor of the College on the north side of the building.

b. HOURS:

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Tuesday: 8:00 a.m. to 10:00 p.m.

Wednesday: 8:00 a.m. to 10:00 p.m.

Thursday: 8:00 a.m. to 10:00 p.m.

Friday: 8:00 a.m. to 5:00 p.m. Saturday: 9:00 a.m. to 1:00 p.m.

Sunday: Closed

c. STAFF:

The library consists of two full-time employees and one part-time assistant. The two full time employees hold Master of Library Science (MLS) degrees.

2. Number of volumes of professional material:

The College's library has a total of 3,171 titles. This figure includes newspapers, texts, books, and periodicals.

3. Number of professional periodicals subscribed to:

Current subscriptions number 26.

4. Other library facilities in close geographical proximity for student access:

- 1. Helmke Library: The Helmke Library is a part of the Indiana-Purdue Regional Campus located in Fort Wayne, Indiana. Helmke Library is located approximately one (1) mile from the Brown Mackie College Fort Wayne Campus. Any Indiana resident may check out two books per subject with a valid ID card.
- 2. Allen County Public Library: The Allen County Public Library is a public facility located in the heart of Fort Wayne approximately three (3) miles west of the Brown Mackie College Fort Wayne Campus. The Library ahs one main campus and nine in-city branches. Four other branches are located in smaller, surrounding communities. All branches are within 12 miles of the Brown Mackie College Fort Wayne Campus. Allen County residents may obtain a free library card. Non-residents may also obtain a card by paying a fee.

approval, please refer to 570 IAC 10.

IV. <u>FACULTY</u>: Attach completed Instructor's Qualification Record for each instructor.

** Include <u>all required documentation</u> pertaining to the qualifications of each instructor.

Total # of Faculty in the Program:	20	Full-time:	14	Part-time:	6
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Fill out form below: (PLEASE LIST NAMES IN <u>ALPHABETICAL</u> ORDER.)

List Faculty Names	Degree or	# Years of Working	# Years Teaching	# Years Teaching	Check	cone:
(Alphabetical Order)	Diploma Earned	Experience in Specialty	at Your School	at Other	Full- time	Part- time
Carmona, Melissa	MSN	17	3	0	Χ	
Clark, LaNiece	AAS	8	5	0	Χ	
Cobb, Gary	BS	21	4	15	Χ	
Disheaux, Shane	AAS	3	1	0		Х
Flohr, Michael	JD	6	5	0	Χ	
Gordon, Jamey	PhD	13	1		Χ	
Goshorn, Bradley	BS	5	1	5		Х
Haak, Angela	AS	4	1	0	Χ	
James, MaryAnn	MBA	5	5	2	Χ	
Kirchner, Dennis	MS	21	3	4	Χ	
Koop, Sue	MSN	28	1	23	Χ	
Lucas, Paul	AAS	5	4	0	Χ	
Marki, Lee	MSN	27	2	1	Χ	
Miller, Bradley	BS	26	5	0		Х
Morken, Karen	BSN	9	1	0	Χ	
Petty, Eric	MBA	10	1	0		Х
Putnam, Bart	MS	8	3	3	Х	
Rehm, Jeff	MBA	18	3	0		Х
Williamson, Vince	ВА	8	7	1		Х
Young, Robert	MS	37	5	32	Х	

INSTRUCTOR'S QUALIFICATION RECORD

Instructions: Include <u>all</u> training/education applicable to current teaching assignments. This form will not be processed unless <u>all supportive documentation</u> required for review has been attached with this form (i.e., transcripts and letters identifying the precise nature of previous work and teaching experience, signed by a former direct supervisor.)

Please TYPE the form.

NAME:	Carmona	Melissa	Α
	(Last)	(First)	(Middle)
NAME OF	INSTITUTION:	Brown Mackie College - Fort Wayne	
TANIE OI		Brown Mackie College - Fort Wayne	
		Names of Courses Taught:	
A&PI			
A&PII			
Fundamen	tals Skills I		
Musculosk	eletal and Protectiv	e Health Programs	
Needs of th	ne Older Adult		
Needs of th	ne Pediatric Client		
IV Therapy			
Preceptors	hip		
-			

0		Anna an Oudelant of	Period of A	Attendance
Source of Training/Education	Location	Area or Subject of Training/Education	From:	To:
		MSN: Primary Care		
Indiana Wesleyan	Fort Wayne, IN	Nursing	2003	2005
Indiana Wesleyan	Fort Wayne, IN	BS: Nursing	1997	1999
Glen Oaks Community College	Centreville, MI	AASN: Nursing	1991	1997
			Employme	nt Period
Amplicable		Event Nature of		
Applicable Experience	Location	Exact Nature of Experience	From:	To:
	Location Fort Wayne, IN			
Experience		Experience Instructor/Department	From:	То:
Experience Brown Mackie College	Fort Wayne, IN	Experience Instructor/Department Chair Nursing	From: 2005	To:

INSTRUCTOR'S QUALIFICATION RECORD

Instructions: Include <u>all</u> training/education applicable to current teaching assignments. This form will not be processed unless <u>all supportive documentation</u> required for review has been attached with this form (i.e., transcripts and letters identifying the precise nature of previous work and teaching experience, signed by a former direct supervisor.)

Please TYPE the form.

Use the <tab> key to advance to the next field, or select a field by clicking the cursor.

NAME:	Clark	LaNiece	Ann
_	(Last)	(First)	(Middle)

NAME OF INSTITUTION: Brown Mackie College - Fort Wayne

Names of Cou	urses Taught:
OT 1000 Introduction to Occupational Therapy	OT 1900 Adaptive Living Skills
OT 1110 Neuromuscular Anatomy	OT 1950 Physical Rehabilitation
OT 1140 Media	OT 2455 Interventions In Geriatrics
OT 1160 Musculoskeletal Anatomy	OT 2460 Group Interventions
OT 1170 Structural Kinesiology	
OT 1451 neurological Dysfunction	
OT 1700 Assessment of Function	

Course of		Avec on Cubicat of	Period of A	Attendance
Source of Training/Education	Location	Area or Subject of Training/Education	From:	To:
Michiana College	Fort Wayne, IN	AAS: Occupational Therapy Assistant	1998	2000
Argosy University	Online	BA: Psychology	2007	Present
Annlinghla		Freet Nature of	Employme	nt Period
Applicable Experience	Location	Exact Nature of Experience	Employme From:	nt Period To:
	Location Fort Wayne			
Experience		Experience	From:	То:
Brown Mackie College	Fort Wayne	Instructor Occupational Therapy	From: 2004	To:

INSTRUCTOR'S QUALIFICATION RECORD

Instructions: Include <u>all</u> training/education applicable to current teaching assignments. This form will not be processed unless <u>all supportive documentation</u> required for review has been attached with this form (i.e., transcripts and letters identifying the precise nature of previous work and teaching experience, signed by a former direct supervisor.)

Please TYPE the form.

Use the <tab> key to advance to the next field, or select a field by clicking the cursor. NAME: Cobb Gary (Middle) (Last) (First) NAME OF INSTITUTION: Brown Mackie College - Ft Wayne **Names of Courses Taught:** Professional Development **Period of Attendance** Source of Area or Subject of **Training/Education Training/Education** Location From: To: Indiana Institute of BS: Recreation Technology Fort Wayne, IN Management 1976 1981 **Employment Period Applicable Exact Nature of Experience Experience** Location From: To: Fort Wayne, IN Brown Mackie College 2004 Instructor present Indiana Institute of Technology Fort Wayne, IN 1989 2003 Instructor

INSTRUCTOR'S QUALIFICATION RECORD

Instructions: Include <u>all</u> training/education applicable to current teaching assignments. This form will not be processed unless <u>all supportive documentation</u> required for review has been attached with this form (i.e., transcripts and letters identifying the precise nature of previous work and teaching experience, signed by a former direct supervisor.)

Please TYPE the form.

_	Disheaux		Shane	М	
	(Last)		(First)	(Middle)	
NAME OF IN	ISTITUTION:	Brown M	/lackie College – Fort Wayne	Э	
		Names (of Courses Taught:		
OT 4045 5			C		
O1 1215 Fun	nctional Anatomy	<u>/ I</u>			
				Period of A	Attendance
Source of Training/Edu	ucation Loca	ation	Area or Subject of Training/Education	From:	To:
Brown Mackie C	College –		AAS: Occupational		
Fort Wayne	Fort \	Wayne, IN	Therapy Assistant	2003	2005
				Employme	nt Period
Applicable Experience	Loc	ation	Exact Nature of Experience	From:	To:
Brown Mackie C	College –		Exponential		10.
Fort Wayne	Fort V	Wayne, IN	Instructor	2008	present
i	l l				
Canterbury Nurs	sing Fort \	Wayne, IN	Geriatrics	2005	present
Canterbury Nurs	sing Fort \	Wayne, IN	Geriatrics	2005	present

INSTRUCTOR'S QUALIFICATION RECORD

Instructions: Include <u>all</u> training/education applicable to current teaching assignments. This form will not be processed unless <u>all supportive documentation</u> required for review has been attached with this form (i.e., transcripts and letters identifying the precise nature of previous work and teaching experience, signed by a former direct supervisor.)

Please TYPE the form.

NAME:	Flohr	M	lichael	D
	(Last)	(F	irst)	(Middle)
NAME OF	INSTITUTIO	N: Brown Mackie (College - Fort Wayne	
		Names of Cou	rses Taught:	
Profession	al Developm	ent		
Ethics				
American (Constitutiona	Law		
Criminal La	aw			
Business L	.aw			
Property La	aw			
Composition	on II			
Introduction	n to Literatur			

Saumas of		Anna an Cubiast of	Period of A	Attendance
Source of Training/Education	Location	Area or Subject of Training/Education	From:	To:
University of Dayton School of Law	Dayton, OH	JD: Law	1999	2002
Purdue University	West Lafayette, IN	BA: Religious Studies and Political Science	1995	1999
Applicable		Event Nature of	Employme	nt Period
Applicable Experience	Location	Exact Nature of Experience	Employme From:	nt Period To:
• •	Location Fort Wayne, IN			
Experience		Experience	From:	То:
Brown Mackie College	Fort Wayne, IN	Experience Instructor/Dept Chair	From: 2005	To:

INSTRUCTOR'S QUALIFICATION RECORD

Instructions: Include all training/education applicable to current teaching assignments. This form will not be processed unless all supportive documentation required for review has been attached with this form (i.e., transcripts and letters identifying the precise nature of previous work and teaching experience, signed by a former direct supervisor.)

Please TYPE the form.

NAME:	Gordon	Jamey	Christopher
	(Last)	(First)	(Middle)
NAME OF I	NSTITUTION:	Brown Mackie College – Fort Wayne	
		Names of Courses Taught:	
Anatomy &	Physiology I		
Anatomy &	Physiology II		
Human Ana	tomy – Manchester	College	
Biomechani	cs of Human Moven	nent – Manchester College	
Therapeutic	: Modalities – Manch	nester College	
		·	•

	Area or Subject of	Period of A	Attendance
Location	Training/Education	From:	To:
St. Louis, MO	PhD: Physical Therapy	2004	2007
St. Louis, MO	MS: Physical Therapy	1995	1997
N.Manchester, IN	BS: Exercise Science & Athletic Training	1991	1995
		Employmo	nt Pariod
Location	Exact Nature of Experience	From:	To:
n.	Dept Chair PTA Program,		
Fort Wayne, IN	Instructor	8/08	present
N. Manchester, IN	Instructor Adjuct Professor	8/08 1/02	present 5/04
	St. Louis, MO St. Louis, MO N.Manchester, IN Location	St. Louis, MO St. Louis, MO MS: Physical Therapy BS: Exercise Science & Athletic Training Exact Nature of Experience Dept Chair PTA Program,	Area or Subject of Training/Education St. Louis, MO PhD: Physical Therapy St. Louis, MO MS: Physical Therapy BS: Exercise Science & Athletic Training Location Exact Nature of Experience Dept Chair PTA Program, From: Employme From: From:

INSTRUCTOR'S QUALIFICATION RECORD

Instructions: Include <u>all</u> training/education applicable to current teaching assignments. This form will not be processed unless <u>all supportive documentation</u> required for review has been attached with this form (i.e., transcripts and letters identifying the precise nature of previous work and teaching experience, signed by a former direct supervisor.)

Please TYPE the form.

NAME:	Goshorn	Bradley	M
	(Last)	(First)	(Middle)
NAME OF	INSTITUTION:	Brown Mackie College – Fort Wayne	
		Names of Courses Taught:	
Colle	ege Math		
Micr	obiology		
Anat	tomy & Physiology		
Med	ical Terminology		

0		Anna an Oashia at af	Period of A	ttendance
Source of Training/Education	Location	Area or Subject of Training/Education	From:	To:
Purdue University	Fort Wayne, IN	MS: Molecular Biology	2005	current
University of St. Francis	Fort Wayne, IN	BS: Chemistry/Mathematics	2001	2005
Annlinghia		Funct Nature of	Employme	nt Period
Applicable Experience	Location	Exact Nature of Experience	Employme From:	nt Period To:
	Location Fort Wayne, IN		•	
Experience		Experience	From:	То:
Brown Mackie College	Fort Wayne, IN	Experience Instructor	From: 2007	To:

INSTRUCTOR'S QUALIFICATION RECORD

Instructions: Include all training/education applicable to current teaching assignments. This form will not be processed unless all supportive documentation required for review has been attached with this form (i.e., transcripts and letters identifying the precise nature of previous work and teaching experience, signed by a former direct supervisor.)

Please TYPE the form.

Use the <tab> key to advance to the next field, or select a field by clicking the cursor.

NAME: Haak		Angela		
(Last)		(First)	(Middle)	
NAME OF INSTITU	ΓΙΟΝ: Brown	Mackie College - Fort Wayne		
	Names	of Courses Taught:		
Anatomy & Physiolo	gy 1 & 2			
Pharmacy 1				
Medical Ethics				
Medical Administrati	ve Procedures			
Clinicals 1 & 2				
Source of		Area or Subject of	Period of A	ttendance
Training/Education	Location	Training/Education	From:	To:
Brown Mackie College	Fort Wayne, IN	Medical Assisting	7/01	8/03

Applicable		Exact Nature of	Employme	nt Period
Experience	Location	Experience	From:	То:
Brown Mackie College	Fort Wayne, IN	Adjunct instructor	04/2007	present
Einhaus Group	Fort Wayne, IN	Medical Assistant	10/03	04/2007

INSTRUCTOR'S QUALIFICATION RECORD

Instructions: Include <u>all</u> training/education applicable to current teaching assignments. This form will not be processed unless <u>all supportive documentation</u> required for review has been attached with this form (i.e., transcripts and letters identifying the precise nature of previous work and teaching experience, signed by a former direct supervisor.)

Please TYPE the form.

NAME:	James		Mary	Ann	
	(Last)		(First)	(Middle)	
NAME OF I	NSTITUTIO	Brown Mackie	e College - Fort Wayne		
		Names of Co	ourses Taught:		
Introduction	to Busines		Professional Deve	lopment	
Human Res	ources Mar	agement			
Small Busin	ess Manag	ment			
Marketing a	nd Advertis	ng			
Finance					
Accounting	I, Accountir	g II, Accounting III			
Payroll Acc	ounting				
Corporate F	inance				

			Period of A	Attendance
Source of Training/Education	Location	Area or Subject of Training/Education	From:	To:
		MBA: Business		
IPFW	Fort Wayne, IN	Administration	1993	1999
		BS: Personnel		
Purdue Univ	Fort Wayne, IN	Administration	1984	1988
			Employme	nt Period
Applicable Experience	Location	Exact Nature of Experience	From:	To:
	Location Fort Wayne, IN		From: 2004	To:
Experience IPFW	Fort Wayne, IN	Experience Instructor	2004	present
Experience		Experience		

INSTRUCTOR'S QUALIFICATION RECORD

Instructions: Include <u>all</u> training/education applicable to current teaching assignments. This form will not be processed unless <u>all supportive documentation</u> required for review has been attached with this form (i.e., transcripts and letters identifying the precise nature of previous work and teaching experience, signed by a former direct supervisor.)

Please TYPE the form.

NAME:	Kirchner		Dennis	E	
	(Last)		(First)	(Middle)	
NAME OF IN	JSTITLITI	ON: Brown Ma	ackie College - Fort Wayne		
TRAINE OF III	101110111	DIOWITIME	actic college Tort wayne		
		Names o	f Courses Taught:		
Principles of	Psycholog	gy			
Principles of	Sociology	1			
Source of			Area or Subject of	Period of A	Attendance
Training/Ed	ucation	Location	Training/Education	From:	To:
					10.
St. Francis Univ	versity	Fort Wayne, IN	MS: Psychology	1987	1989
St. Francis Univ	-	Fort Wayne, IN Cedarville, OH	MS: Psychology BA: Business Administration	1987 1964	
	-		BA: Business		1989
	-		BA: Business		1989
	-		BA: Business	1964	1989 1968
Cedarville Colle	-	Cedarville, OH	BA: Business Administration Exact Nature of	1964 Employme	1989 1968 nt Period
Cedarville Colle	-		BA: Business Administration	1964	1989 1968
Applicable Experience Brown Mackie (ege	Cedarville, OH	BA: Business Administration Exact Nature of Experience Instructor	1964 Employme	1989 1968 nt Period
Applicable Experience	ege	Cedarville, OH Location	BA: Business Administration Exact Nature of Experience	1964 Employme From:	1989 1968 nt Period To:
Applicable Experience Brown Mackie (Psychotherapis	College	Cedarville, OH Location Fort Wayne, IN	Exact Nature of Experience Instructor Counsel clients, diagnose,	1964 Employme From: 2005	1989 1968 nt Period To: present

INSTRUCTOR'S QUALIFICATION RECORD

Instructions: Include <u>all</u> training/education applicable to current teaching assignments. This form will not be processed unless <u>all supportive documentation</u> required for review has been attached with this form (i.e., transcripts and letters identifying the precise nature of previous work and teaching experience, signed by a former direct supervisor.)

Please TYPE the form.

Use the <tab> key to advance to the next field, or select a field by clicking the cursor.

Sue

G

NAME:

Lutheran Hospital

Fort Wayne, IN

Koop

(Last)		(First)	(Middle)	
NAME OF INSTITUTION	ON: Brown M	ackie College – Fort Wayne		
	Names o	f Courses Taught:		
Fundamentals Skills I				
Needs of the Pediatric	Client			
Source of		Area or Subject of	Period of A	ttendance
Training/Education	Location	Training/Education	From:	То:
University of Phoenix	Phoenix, AZ	MSN: Nursing	2003	2005
IPFW	Fort Wayne, IN	BSN: Nursing	1994	1996
IPFW	Fort Wayne, IN	ASN: Nursing	1973	1978
ONU	Ada, OH	Premed	1971	1973
Applicable		Evact Nature of	Employme	nt Period
Applicable Experience	Location	Exact Nature of Experience	Employme From:	nt Period To:
	Location Fort Wayne, IN			

OB, Clinical Educator

1980

2003

INDIANA COMMISSION ON PROPRIETARY EDUCATION INSTRUCTOR'S QUALIFICATION RECORD

Instructions: Include <u>all</u> training/education applicable to current teaching assignments. This form will not be processed unless <u>all supportive documentation</u> required for review has been attached with this form (i.e., transcripts and letters identifying the precise nature of previous work and teaching experience, signed by a former direct supervisor.)

Please TYPE the form.

Use the <tab> key to advance to the next field, or select a field by clicking the cursor.

NAME:	Lucas	Paul	
	(Last)	(First)	(Middle)

NAME OF INSTITUTION: Brown Mackie College – Fort Wayne

Names of Courses Taught:			
Diagnostic Coding	Procedural Coding		
Clinical Procedures I	Medical Administrative Procedures		
Clinical Procedures II	Medical Ethics		
Urinalysis & Microbiology	Medical Math & Calculations		
Phlebotomy & Hematology	Advanced Medical Terminology		
Pharmacology	Medical Terminology		
Anatomy & Physiology 1 & 2	OTA Anatomy & Physiology		
Neuromuscular Anatomy			

Cauras of		Anna an Culhiant of	Perio	od of
Source of Training/Education	Location	Area or Subject of Training/Education	From:	To:
Brown Mackie College	Fort Wayne, IN	Practical Nursing (Diploma-June, 2006)	2005	present
Michiana College	Fort Wayne, IN	AAS- Medical Assisting	2001	2003
			Employm	ent
Applicable Experience	Location	Exact Nature of Experience	Period From:	To:
Brown Mackie College	Fort Wayne, IN	Full Time Faculty	2005	present
Parkview Hospital (CMA)	Fort Wayne, IN	Patient care-injections- administrative	2003	10/2006

INSTRUCTOR'S QUALIFICATION RECORD

Instructions: Include all training/education applicable to current teaching assignments. This form will not be processed unless all supportive documentation required for review has been attached with this form (i.e., transcripts and letters identifying the precise nature of previous work and teaching experience, signed by a former direct supervisor.)

Please TYPE the form.

NAME:	Marki	Lee	K
	(Last)	(First)	(Middle)
NAME OF	INSTITUTION:	Brown Mackie College – Fort Wayne	
		Names of Courses Taught:	
Anat	omy & Physiology	II	
Muse	culoskeletal and Pr	otective Health Problems	
Nee	ds of the Reproduc	tive Client	
Nee	ds of the Pediatric (Client	

•			Period of Attendance	
Source of Training/Education	Location	Area or Subject of Training/Education	From:	To:
University of Missouri	Columbia, MO	MSN: Nursing	1983	1993
IPFW	Fort Wayne, IN	BSN: Nursing	1977	1981
Lutheran Hospital	Milwaukee, WI	ASN: Nursing	1964	1967
		N.	Employme	nt Period
Applicable Experience	Location	Exact Nature of Experience	From:	To:
Brown Mackie College	Fort Wayne, IN	Lead Instructor	2007	present
Parkview Hospital	Fort Wayne, IN	Staff manager, director, clinical coordinator	2001	2004
St. Luke's Hospital	Milwaukee, WI	Director women's services	1992	2001
Parkview Hospital	Fort Wayne, IN	Staff manager, director, clinical coordinator	1981	1988

INSTRUCTOR'S QUALIFICATION RECORD

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Please TYPE the form.

NAME:

Use the <tab> key to advance to the next field, or select a field by clicking the cursor.

Bradley

(Last)		(FIrst)	(Midale)	
NAME OF INSTITUTION	ON: Brown Ma	ackie College - Fort Wayne		
	Names o	f Courses Taught:		
Fundamentals of Math	1			
College Mathematics				
Medical Math and Cal	culations			
Statistics & Research				
	<u> </u>			
Source of		Area or Subject of	Period of A	Attendance
Training/Education	Location	Training/Education	From:	To:
Indiana State University	Terre Haute, IN	BS: Mathematics	1974	1977
Applicable		Exact Nature of	Employme	nt Period
Experience	Location	Experience	From:	То:
Brown Mackie College	Fort Wayne, IN	Instructor	2007	present
Lincoln National	Fort Wayne, IN	Application programming, developed systems	1987	present
Programmer Analyst	Indianapolis, IN	Wrote specifications and codes, tested systems	1981	1987

INSTRUCTOR'S QUALIFICATION RECORD

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Please TYPE the form.

NAME:	Morken	Karen	M
	(Last)	(First)	(Middle)
NAME OF	INSTITUTION:	Brown Mackie College – Fort Wayne	
		Names of Courses Taught:	
Anat	omy & Physiology II		
Muso	culoskeletal and Pro	tective Health Problems	
Need	ds of the Pediatric C	lient	
Need	ds of the Older Adul	t	
Anat	omy & Physiology I		

Course of	Location	Area or Subject of Training/Education	Period of Attendance	
Source of Training/Education			From:	To:
University of St. Francis	Fort Wayne, IN	ASN: Nursing	1993	1995
IPFW	Fort Wayne, IN	BS: Supervision	1981	1987
			Employme	nt Period
Applicable Experience	Location	Exact Nature of Experience	From:	То:
Brown Mackie College	Fort Wayne, IN	Instructor	2007	present
Brown Mackie College Lutheran Hospital	Fort Wayne, IN Fort Wayne, IN	Instructor Adult medical/neurological	2007	present 2006
		21.12.12		,

INSTRUCTOR'S QUALIFICATION RECORD

Instructions: Include <u>all</u> training/education applicable to current teaching assignments. This form will not be processed unless <u>all supportive documentation</u> required for review has been attached with this form (i.e., transcripts and letters identifying the precise nature of previous work and teaching experience, signed by a former direct supervisor.)

Please TYPE the form.

NAME: Petty		Eric	N	
(Last)		(First)	(Middle)	
NAME OF INSTITUTION	ON: Brown M	ackie College - Fort Wayne		
MAME OF MOTITOTION	ort. <u>Brown w</u>	ackie Gollege Tolt Wayne		
	Names o	f Courses Taught:		
Word Processing I				
Source of		Area or Subject of	Period of A	Attendance
Training/Education	Location	Training/Education	From:	To:
Indiana Institute of				
Technology	Fort Wayne, IN	MBA: Management	2004	2008
Indiana Institute of Technology	Fort Wayne, IN	BS: Marketing	2000	2004
		25		
			Employma	nt Pariod
Applicable		Exact Nature of	Employme	THE PERIOD
Experience	Location	Experience	From:	To:
Experior Healthcare Sys.	Fort Wayne, IN	Regional Sales Mgr.	2006	2007
Advanced Solutions, Inc.	Fort Wayne, IN	Regional Sales Mgr.	2003	2006
Comcast Cable	Fort Wayne, IN	Account Executive	2002	2003
Guide Technologies, LLC	Fort Wayne, IN	Marketing Rep	1998	2002

INSTRUCTOR'S QUALIFICATION RECORD

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Please TYPE the form.

NIARAT.

Dutnom

Use the <tab> key to advance to the next field, or select a field by clicking the cursor.

Dort

NAIVIE.	Pullialli	Dail	J	
	(Last)	(First)	(Middle)	
NAME OF	INSTITUTION:	Brown Mackie College – Fort Wayne		
		Names of Courses Taught:		
Introduction	n to Microcompute	rs		
Word Proc	essing			
Spreadshe	ets			
Profession	al Presentation Ted	chniques		
Introduction	n to Business			
College Ma	athematics			

Course of		Aman an Crubinat of	Period of A	Attendance
Source of Training/Education	Location	Area or Subject of Training/Education	From:	To:
Ferris State University	Big Rapids, MI	MS: Information Systems Management	1998	1999
Desales University	Center Valley, PA	BS: Business Management	1991	1993
			Employme	nt Period
Applicable Experience	Location	Exact Nature of Experience	Employme From:	nt Period To:
Experience Brown Mackie College	Location Fort Wayne, IN			
Experience		Instructor Instructed courses in Microsoft Office	From:	То:
Brown Mackie College Delta College Corporate	Fort Wayne, IN	Instructor Instructed courses in	From: 2005	To:

INSTRUCTOR'S QUALIFICATION RECORD

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Please TYPE the form.

Training/Education

Bradley University

Location

Peoria, IL

Use the <tab> key to advance to the next field, or select a field by clicking the cursor.

NAME:	Rehm	Jeffrey	С
	(Last)	(First)	(Middle)
NAME OF	INSTITUTION:	Brown Mackie College	
		Names of Courses Taught:	
Introduction	n to Business		
Introduction	n to Microcomputer	Applications	
Small Busin	ness Management		
Spreadshe	ets I		
Word Proc	essing I		
Source of		Area or Subject of	Period of Attendance

Bradley University	Peoria, IL	BS: Business Administration	1970	1974
Applicable		Exact Nature of	Employment Period	
Experience	Location	Experience	From:	To:
Brown Mackie College	Fort Wayne, IN	Instructor	2005	present
Rea Magnet Wire	Fort Wayne, IN	MIS Manager	1990	2000

Training/Education

MBA: Business

Administration

From:

1976

To:

1979

INSTRUCTOR'S QUALIFICATION RECORD

Instructions: Include <u>all</u> training/education applicable to current teaching assignments. This form will not be processed unless <u>all supportive documentation</u> required for review has been attached with this form (i.e., transcripts and letters identifying the precise nature of previous work and teaching experience, signed by a former direct supervisor.)

Please TYPE the form.

NAME:	Williamso	<u>1</u>	Vincent		R	
_	(Last)		(First)	(Middle)		
NAME OF IN	ISTITUTIO	N: Brown M	ackie College - Fort Wayne			
		-	-			
		Names o	f Courses Taught:			
Psychology						
Sociology						
Professional	Developm	ent				
-						
Cauran of			Anno on Cubicat of	Period of A	ttendance	
Source of Training/Edu	ucation	Location	Area or Subject of Training/Education	From:	To:	
Indiana Univers	ity	Fort Wayne, IN	Indiana State Teaching Certificate	1997	2001	
Purdue Univers	ity	Fort Wayne, IN	BA: Psychology	1990	1995	
Annliachla				Employme	nt Period	
Applicable			Exact Nature of			
Experience		Location	Exact Nature of Experience	From:	То:	
• •	College	Location Fort Wayne, IN		From: 2002	To:	
Experience			Experience			
Brown Mackie (Fort Wayne, IN	Experience Instructor	2002	present	

INSTRUCTOR'S QUALIFICATION RECORD

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Please TYPE the form.

NAME:	Young	Robert	D			
	(Last)	(First)	(Middle)			
NAME OF	INSTITUTION:	Brown Mackie College - Fort Wayne				
		Names of Courses Taught:				
Effective P	Effective Public Speaking					
Composition I						
Compositio	Composition II					
Introduction	Introduction to Literature					
Fundamentals of English						
Business Communications						
Professiona	al Development					

Sauras of		Anna an Cubiast of	Period of A	Attendance
Source of Training/Education	Area or Subject of Cation Location Training/Education		From:	То:
University of St. Francis	Fort Wayne, IN	MS: English	1974	1976
Indiana University	Fort Wayne, IN	BA: English	1966	1971
Amaliaahla		Funct Nature of	Employme	nt Period
Applicable Experience	Location	Exact Nature of Experience	Employme From:	nt Period To:
	Location Fort Wayne, IN			
Experience		Experience	From:	То:
Experience Brown Mackie College	Fort Wayne, IN	Experience Instructor	From: 2007	To:

DEGREE APPLICATION

(New or Renewal program)

Use the <tab> key to advance to the next field, or select a field by clicking the cursor.

Name of Institution	Brown Mackie College - Merrillville Campus			
Name of Program	Dietetics Technology			
Level of Degree (AAS	S, AS, AA,	BAS, BA, BS, MBA, MAS, MA	A, MS, Ph.D.)	AS
Name of Person Prep	aring this F	-orm	Mark J. Palumbo)
Telephone Number	_	219-381-2223	<u>Applicat</u>	tion Type
Date the Form was Pi	epared _	2/16/2009	New	Renewal
		Describe what the program i order to accomplish the ob	•	hieve and

Associate of Science Degree: Dietetics Technology:

The Associate of Science Degree in Dietetics Technology is designed to enable the student to work in either the healthcare, education and research, sales, marketing and public relations.

After completing the course of study, the graduate is qualified to work as a Dietetic Technician who wil promote nutirition as a critical part of disease treatment and disease prevention. Major responsibilities of a Dietetic Technician include integrating nutrition services into clinical, home, community-based health and social networks. Our program meets the eligibility criteria of the Dietary Managers Association to sit for certifying examinations in Certified Dietary Manager (CDM) and or Certified Food Protection Professional (CFPP).

Graduates of the program will be able to:

- * Assist dieticians or nutritionists in planning and supervising service operations.
- * Assess individual nutritional needs, diet restrictions and currrent health plan to develop and implement dietary care plans and provide nutritional couseling.
- * Under the supervision of a dietician, consult with physicians and healthcare personnel to determine nutritional needs and diet restricitons of patient or client.
- * Advise patients and their families on nutritional principles, dietary plans and diet modifications,

and food seleciton and presentation.

- * Counsel individuals and groups on basic rules of good nutrition, healthy eating habits, and nutrition monitoring to improve their quality of life.
- * Monitor food service operations to ensure conformance to nutritional, safety, sanitation and gaulity standards.
- * Coordinate recipe development and standardization and develop new menus for food service operations.
- * Assist the dietician with research in food nutrition, food service systems and administratinve functions.

II. <u>PROGRAM STRUCTURE</u>: List all courses in the program. Indicate course name, number, and number of credit hours or clock hours for each course.

NAME OF PROG	BRAM:	Dietetics Technolog	ЭУ			
TOTAL COURSE	HOURS:	96	Check one:	Quarter H	lours	\boxtimes
				Semester	· Hours	
				Clock Ho	urs	
LENGTH OF PRO	OGRAM:	24 months	TUITION:	\$22,560.0	00	
SPECIALTY CO	URSES:					
Course <u>Number</u>	Course <u>Title</u>				Course <u>Hours</u>	;
ME 1110	Medical Te	erminology			4	
NUT 1600	Nutrition S	Science			4	
NUT 1700	Nutrition in	n the Lifecycle			4	
FSM 1100	Sanitation	and Safety			4	
NUT 2101	Medical N	utrition Therapy I			4	
FSM 1210	Food Serv	rice Operations			4	
NUT 2102	Medical N	utrition Therapy II			4	
NUT 2000	Menu Plar	nning			4	
FSM 2210	Food Serv	rice Management			4	
NUT 2200	Eating Bel	naviors Counseling			4	
NUT 1800	Communit	y Nutrition			4	
NUT 2800	Advacned	Nutrition			4	
UT 2900	Dietetic Te	echnician Externship	in Dietetics Technolo	ogy	4	
					_	

SPECIALTY COURSES: Course Course Course Number Title Hours **GENERAL EDUCATION / LIBERAL ARTS COURSES:** Course Course Course Number Title Hours MC 1150 Introduction to Microcomputer Applications CF 1100 Professional Development 4 SC 2200 General Biology 4 EN 1101 Composition I 4 MT 1800 College Algebra 4 EN 1102 Composition II 4 Human Resources BA 1250 4 EN 2000 Introduction to Literature 4 PS 1200 Principles of Psychology 4 CM 1200 Effective Public Speaking 4 Principles to Sociology SO 1200 Number of Credit/Clock Hrs. in Specialty: 56 Percentage: Number of Credit/Clock Hrs. in General Courses: 44 Percentage:

If applicable:

Number of Credit/Clock Hrs. in Liberal Arts:	/0 Percentage:

III. <u>LIBRARY</u>: Please provide information pertaining to the library located in your institution.

1. Location of library; Hours of student access; Part-time, full-time librarian/staff:

The Library is located on the college campus.

Hours of operation are as follows

Monday through Thursday 8AM - to 10PM

Fridays 8AM to 5PM

Saturdays 8AM to 1 PM

We have a Full time Librarian and 1 part-time workstudy:

<u>Judy Hickman - Full Time Librarian</u>

2. Number of volumes of professional material:

2,782

3. Number of professional periodicals subscribed to:

46

4. Other library facilities in close geographical proximity for student access:

There are a number of both Public and Collegiate/University libraries available, if needed, by our students.

Lake County Public Library - Merrillville Indiana

If you have any questions pertaining to the required standards for degree granting approval, please refer to 570 IAC 10.

Doc.: degreappform.doc

IV. <u>FACULTY</u>: Attach completed Instructor's Qualification Record for each instructor.

** Include <u>all required documentation</u> pertaining to the qualifications of each instructor.

Total # of Faculty in the Program:	11	Full-time:	1	Part-time:	10
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Fill out form below: (PLEASE LIST NAMES IN <u>ALPHABETICAL</u> ORDER.)

List Faculty Names	Degree or	# Years of Working	# Years Teaching	# Years Teaching	Check	one:
(Alphabetical Order)	Diploma Earned	Experience in Specialty	at Your School	at Other	Full- time	Part- time
Diane Atrosh	MS/BS	1year	1 month	1year		Х
Keith Ballard	MS / BS	7 years	1 year	5 years		X
Frances Brar	MA / BA	2+years	7 months	1+years		Х
Karenza Lambert	MA / BA	4 years	2 years	1 year		Χ
Tonia McGhee Lewis	MS / BA	7 years	10months	3 months		Χ
Katherine McBrayer	MA / BS	16 years	6 years	13 years		Х
Maryann Ramsey	ВА	20 years	2 years	none		Х
Kristanna Nikitaris Roper	JD / BA	none	1 month	none		Х
Janice Sebestyen	MA / BA	12 years	6 years	6 years	Χ	
Donna Williams	MS /BA	7 years	4 years	3 years		Х
Annette Little-Wynn	MBA/BS	5 years	10months	2 years		Х

DEGREE APPLICATION (New or Renewal program)

Name of Institution	I	Brown Mackie Colle	ge - Merrillville Cam	pus
Name of Program	Health and Fitness Training Program			
Level of Degree (AAS,	AS, AA, BAS	S, BA, BS, MBA, MAS	S, MA, MS, Ph.D.)	AS
Name of Person Prepar	ing this Form	າ	Mark J. Palumb	0
Telephone Number		219-381-2223	<u>Applica</u>	tion Type
Date the Form was Prep	pared	2/16/09	⊠ New	Renewal
I. PROGRAM OBJECTIVES: Describe what the program is designed to achieve and explain how it is structured in order to accomplish the objectives. Associate of Science Degree: Health and Fitness Training Program:				
The Associate of Scien with skills and knowledge the recreation industry.	e to gain an he program	entry- level position i outcomes are the fol	in the health, fitness, a	and wellness or
* Understand the natura		•		
* Demonstrate an ability populations. * Employ relevant regularity				
with a health and fitness				
* Conduct themselves a	s ethical pro	fessionals in the field	of study, exhibiting so	ound reasoning
and effective communic	ation in an ir	ncreasingly diverse w	orld.	-
Graduates of the progra	m will be ab	le to:		

- * To assess health and fitness levels.
- * To design, implament, and promote safe effective exercise programs for various populations.
- * To screen clients for contraindications to exercise and sit for national certification exams.

II. <u>PROGRAM STRUCTURE</u>: List all courses in the program. Indicate course name, number, and number of credit hours or clock hours for each course.

NAME OF PROG	SRAM:	Health and Fitnes	ss Training Program			
TOTAL COURSE	HOURS:	96	Check one:	Quarter H	lours	
				Semester	Hours	
				Clock Ho	urs	
LENGTH OF PR	OGRAM:	24 months	TUITION:	\$22,560.0	00	
SPECIALTY CO	URSES:					
Course <u>Number</u>	Course <u>Title</u>				Course <u>Hours</u>	
ME 1110	Medical Te	erminology			4	
NUT 1600	Nutrition S	science			4	
FEX 1100	Introduction	on to Health and Fit	ness		4	
ME1351	Anatomy 8	& Physiology I			4	
ME1352	Anatomy & Physiology II					
HC1361	Human Di	seases			4	
HSC1310	Kinesiolog	У			4	
BI1850	Environme	ental Science			4	
FEX2250	Exercise Psychology 4					
FEX2350	Exercise F	Physiology			4	
FEX2500	Fitness As	sessment and Exe	rcise Prescription-Hea	lth	4	
FEX2600	Fitness AS	Ssessment and Exe	rcise Prescription - Sp	orts	4	
FEX2900	Health and	d Fitness Externship	p		4	
_						

SPECIALTY COURSES: Course Course Course Number Title Hours **GENERAL EDUCATION / LIBERAL ARTS COURSES:** Course Course Course Number Title Hours MC 1150 Introduction to Microcomputer Applications CF 1100 Professional Development 4 EN1200 Business Communications 4 EN 1101 Composition I 4 MT 1800 College Algebra 4 4 EN 1102 Composition II Small Business Management BA1300 4 EN 2000 Introduction to Literature 4 PS 1200 Principles of Psychology 4 CM 1200 Effective Public Speaking 4 Introduction to Sociology SO 1200 Number of Credit/Clock Hrs. in Specialty: 54 Percentage: Number of Credit/Clock Hrs. in General Courses: 46 Percentage:

If applicable:

Number of Credit/Clock Hrs. in Liberal Arts:	/ O Percentage:

- III. <u>LIBRARY</u>: Please provide information pertaining to the library located in your institution.
- 1. Location of library; Hours of student access; Part-time, full-time librarian/staff:

The Library is located on the college campus.

Hours of operation are the following:

Monday through Thursday 8AM - to 10PM

Fridays 8AM to 5PM

Saturdays 8AM to 1 PM

We have a Full time Librarian and 1 partime workstudy:

<u>Judy Hickman - Full Time Librarian</u>

2. Number of volumes of professional material:

2,782

3. Number of professional periodicals subscribed to:

46

4. Other library facilities in close geographical proximity for student access:

There are a number of both Public and Collegiate/University libraries available if needed by our students.

Lake County Public Library - Merrillville Indiana

If you have any questions pertaining to the required standards for degree granting approval, please refer to 570 IAC 10.

Doc.: degreappform.doc

IV. <u>FACULTY</u>: Attach completed Instructor's Qualification Record for each instructor.

** Include <u>all required documentation</u> pertaining to the qualifications of each instructor.

Total # of Faculty in the Program:	11	Full-time:	1	Part-time:	10
------------------------------------	----	------------	---	------------	----

Fill out form below: (PLEASE LIST NAMES IN <u>ALPHABETICAL</u> ORDER.)

List Faculty Names	Degree or	# Years of Working	# Years Teaching	# Years Teaching	Check	cone:
(Alphabetical Order)	Diploma Earned	Experience in Specialty	at Your School	at Other	Full- time	Part- time
Diane Altrosh	MS / BS	1year	1 month	1year		Х
Keith Ballard	MS / BS	7 years	1 year	5 years		X
Fran Brar	MA / BA	2+years	7 months	1+years		Х
Carol Jarrell	AS	4 years	13 years	12 years	Х	
Karenza Lambert	MA / BA	4 years	2 years	1 year		Χ
Tonia McGhee Lewis	MS / BA	7 years	10months	3 months		Χ
Kate McBrayer	MA / BS	16 years	6 years	13 years		Χ
Maryann Ramsey	BA	20 years	2 years	none		Χ
Kristanna Nikitaris Roper	JD / BA	none	1 month	none		Х
Jan Sebestyen	MA / BA	12 YEARS	6 years	6 years	Х	
Donna Williams	MS /BA	7 years	4 years	3 years		Χ
Annette Little Wynn	MBA-BS	5 years	10months	2 years		Х

INSTRUCTOR'S QUALIFICATION RECORD

Instructions: Include <u>all</u> training/education applicable to current teaching assignments. This form will not be processed unless <u>all supportive documentation</u> required for review has been attached with this form (i.e., transcripts and letters identifying the precise nature of previous work and teaching experience, signed by a former direct supervisor.)

Please TYPE the form.

NAME:	Atrosh		Dianna		
	(Last)		(First)		
NAME OF INSTITUTION:		ON: Brown Mack	xie College - Merrillville		
		Names of C	ourses Taught:		
Professional	Developm		·		
-					
Source of			Area or Subject of	Period of A	Attendance
Source of Training/Edu	ucation	Location	Area or Subject of Training/Education	From:	To:
Indiana Unviersi Northwest	ity	Gary, Indiana	MSEd, Education	1999	2003
Indiana Universi Northwest	ity	Gary, Indiana	BSEd, Education	1992	1997
			2 1, 111111		
Applicable			Exact Nature of	Employme	nt Period
Experience		Location	Experience	From:	To:
1 st Grade Teach	ner	Benjamin Franklin Elementary School	Taught daily lessons in all areas of curriculum	9/98	present
7 th Grade Teach	ner	St. Stanislaus School	Taught daily lessons in all areas of curriculum	8/97	6/98
Student Teache	r	Brummitt Elementary	Taught daily lessons in all areas of curriculum	1/97	4/97

INSTRUCTOR'S QUALIFICATION RECORD

Instructions: Include <u>all</u> training/education applicable to current teaching assignments. This form will not be processed unless <u>all supportive documentation</u> required for review has been attached with this form (i.e., transcripts and letters identifying the precise nature of previous work and teaching experience, signed by a former direct supervisor.)

Please TYPE the form.

NAME:

Club Z

Homewood Public Schools

Chicago IL

Homewood IL

Ballard

(Last)

Use the <tab> key to advance to the next field, or select a field by clicking the cursor.

Keith

(First)

Andre

(Middle)

2006

2001

2007

2005

NAME OF INSTITUTION	ON: Brown Ma	Brown Mackie College - Merrillville				
	Names of	Courses Taught:				
Human Resources						
Principles of Managen	nent					
Principles of Psycholo	ду					
0		Anna an Ordhiad af	Period of A	Attendance		
Source of		Area or Subject of				
Training/Education	Location	Training/Education	From:	To:		
Purdue University	Location West Lafayette, IN		From: 1998	To : 2000		
		Training/Education Organizational Behavior &				
Purdue University University of Illinois at	West Lafayette, IN	Training/Education Organizational Behavior & Human Resource Mgmt.	1998	2000		
Purdue University University of Illinois at	West Lafayette, IN	Training/Education Organizational Behavior & Human Resource Mgmt.	1998	2000		
Purdue University University of Illinois at	West Lafayette, IN	Training/Education Organizational Behavior & Human Resource Mgmt.	1998 1994	2000		
Purdue University University of Illinois at Urbana Champaign Applicable	West Lafayette, IN Urbana, IL	Training/Education Organizational Behavior & Human Resource Mgmt. Psychology Exact Nature of	1998 1994 Employme	2000 1998 nt Period		
Purdue University University of Illinois at Urbana Champaign Applicable Experience Brown Mackie College-	West Lafayette, IN Urbana, IL Location	Training/Education Organizational Behavior & Human Resource Mgmt. Psychology Exact Nature of Experience	1998 1994 Employme From:	2000 1998 nt Period To:		
Purdue University University of Illinois at Urbana Champaign Applicable Experience	West Lafayette, IN Urbana, IL	Training/Education Organizational Behavior & Human Resource Mgmt. Psychology Exact Nature of	1998 1994 Employme	2000 1998 nt Period		

Tutor

Substitute Teacher

INSTRUCTOR'S QUALIFICATION RECORD

Instructions: Include <u>all</u> training/education applicable to current teaching assignments. This form will not be processed unless <u>all supportive documentation</u> required for review has been attached with this form (i.e., transcripts and letters identifying the precise nature of previous work and teaching experience, signed by a former direct supervisor.)

Please TYPE the form.

NAME:

Brar

Use the <tab> key to advance to the next field, or select a field by clicking the cursor.

Frances

(Last)		(First)	(Middle)	
NAME OF INSTITUTION	ON: Brown I	Mackie College - Merrillville		
	Names	of Courses Taught:		
Composition I, II				
Business Communicat	tions			
Literature				
Source of		Area or Subject of	Period of A	Attendance
Training/Education	Location	Training/Education	From:	То:
University of Findlay	Findlay, Ohio	MAEd, Education	2002	4/05
University of Findlay	Findlay, Ohio	BA, English	1998	12/01
Applicable		Exact Nature of	Employme	nt Period
Experience	Location	Experience	From:	To:
Brown Mackie College -		Learning Lab Program		
Findlay Brown Mackie College-	Findlay, Ohio	Director/Developer	1/06	12/07
Findlay	Findlay, Ohio	English Instructor	10/05	12/07
,	,			

INSTRUCTOR'S QUALIFICATION RECORD

Instructions: Include <u>all</u> training/education applicable to current teaching assignments. This form will not be processed unless <u>all supportive documentation</u> required for review has been attached with this form (i.e., transcripts and letters identifying the precise nature of previous work and teaching experience, signed by a former direct supervisor.)

Please TYPE the form.

NAME:

Jarrell

Use the <tab> key to advance to the next field, or select a field by clicking the cursor.

Carol

(Last)		(First) (Middle)				
NAME OF INSTITUTION	ON: Brown N	Mackie College - Merrillville				
	Names (of Courses Taught:				
Medical Terminology,	Anatomy & Physiolo	ogy I & II, Medical Administrat	ive Practices			
Clinical Procedures I &	k II, Phlebotomy & F	Hematology, Urinalysis & Micr	obiology			
Pharmacy I, Profession	nal Development, M	Medical Ethics, Medical Math &	& Calculations	;		
		T				
Source of		Area or Subject of	Period of A	Attendance		
Training/Education	Location	Training/Education	From:	To:		
Indiana University Northwest	Gary, Indiana	Certificate, Coding Technology	02-2001	05-2001		
Indiana University Northwest	Gary Indiana	AS Medical Laboratory Technology	1994	12-1996		

Amaliaabla		Freet Nations of	Employment Period	
Applicable Experience	Location	Exact Nature of Experience	From:	To:
		MA/ MOM/AIG		
Brown Mackie College	Merrillville, Indiana	Department Chair	12-1996	Present
		Optical/Office		
Vision Quest Eye Clinics	Merrillville, Indiana	ManagerSales, Billing/Cod	03-1994	06-1998
Midwest Surgical Center	Glenwood, Illinois	Phlebotomist/ Lab Tech	06-1995	01-1996
		Phlebotomist/Lab		
MSD Laboratory	Glenwood, Illinois	Tech/Billing,Coding	06-1995	01-1996

INSTRUCTOR'S QUALIFICATION RECORD

Instructions: Include <u>all</u> training/education applicable to current teaching assignments. This form will not be processed unless <u>all supportive documentation</u> required for review has been attached with this form (i.e., transcripts and letters identifying the precise nature of previous work and teaching experience, signed by a former direct supervisor.)

Please TYPE the form.

Use the <tab> key to advance to the next field, or select a field by clicking the cursor.

Karenza

NAME:

Lambert

(Last)		(First)		
NAME OF INSTITUTION	ckie College - Merrillville			
	Names of	Courses Taught:		
Professional Developn	nent			
Effective Public Speak	ing			
Business Communicat	ions			
Source of		Area or Subject of	Period of A	Attendance
Training/Education	Location	Training/Education	From:	То:
Purdue University	Hammond, Indiana	MA, Communication	1997	2000
Purdue University	Hammond, Indiana	BA, Communication	1992	1997
			Employme	nt Period
Applicable Experience	Location	Exact Nature of Experience	From:	To:
Brown Mackie College	Merrillville, IN	Adjunct Faculty	2006	Present
Brown Mackie College	Michigan City, IN	Adjunct Faculty	2006	Present

INSTRUCTOR'S QUALIFICATION RECORD

Instructions: Include <u>all</u> training/education applicable to current teaching assignments. This form will not be processed unless <u>all supportive documentation</u> required for review has been attached with this form (i.e., transcripts and letters identifying the precise nature of previous work and teaching experience, signed by a former direct supervisor.)

Please TYPE the form.

Use the <tab> key to advance to the next field, or select a field by clicking the cursor.

Annette

NAME:

Association

	(FIRST)	(Midale)		
ON: Brown Mack	kie College - Merrillville			
Names of C	Courses Taught:			
ematics				
	Area or Subject of			
Location	i raining/Education	From:	То:	
Chicago, Illinois	BS, Mathematics	1975	2000	
Merrillville, Indiana	MBA, Human Resources	2004	2008	
		Employme	nt Period	
Location		From:	To:	
East Chicago, Indiana	Substitute teaching at all levels	2006	2007	
_				
Case Manager		2002	2006	
	Names of Cematics Location Chicago, Illinois	Names of Courses Taught: ematics Area or Subject of Training/Education Chicago, Illinois BS, Mathematics Merrillville, Indiana MBA, Human Resources Exact Nature of Experience Substitute teaching at all levels	Names of Courses Taught: ematics Location	

Facility

1991

2002

Program Director

INSTRUCTOR'S QUALIFICATION RECORD

Instructions: Include <u>all</u> training/education applicable to current teaching assignments. This form will not be processed unless <u>all supportive documentation</u> required for review has been attached with this form (i.e., transcripts and letters identifying the precise nature of previous work and teaching experience, signed by a former direct supervisor.)

Please TYPE the form.

NAME: Mc	AME: McBrayer (Last)		Katherine	L. (Middle)		
(La			(First)			
NAME OF INST	TTUTION:	Brown M	lackie College - Merrillville			
		Names o	of Courses Taught:			
Principles of Psy	ychology					
Principles of So	ciology					
Professional De	velopment					
_						
		_				
				Period of A	f Attendance	
Source of Training/Educa	tion Locat	ion	Area or Subject of Training/Education	From:	To:	
Valparaiso Universi	ty Valpara	aiso, IN	MA, Counseling	1997	1998	
Valparaiso Universi	ty Valpara	aiso, IN	BS, Home Economics	1980	1984	
Ivy Tech	Valprais	so, IN	Technical Certificate, Medical Assistant	1978	1979	
-						
					_	
Applicable			Exact Nature of	Employment Period		
Experience	Locat	ion	Experience	From:	To:	
Gary Community So Corporation	chool Gary, If	N	Teaches Advanced and Regular Chemistry	8/97	present	

INSTRUCTOR'S QUALIFICATION RECORD

Instructions: Include <u>all</u> training/education applicable to current teaching assignments. This form will not be processed unless <u>all supportive documentation</u> required for review has been attached with this form (i.e., transcripts and letters identifying the precise nature of previous work and teaching experience, signed by a former direct supervisor.)

Please TYPE the form.

NAME:	McGhee-L	ewis		Tonia	L		
	(Last)			(First)	(Middle)		
NAME OF INSTITUTION:		N: Brow	vn Macki	e College - Merrillville			
		Nam	es of Co	ourses Taught:			
Professional I	Developm	ent					
Principles of S	Sociology						
•							
Source of				Area or Subject of	Period of A	Attendance	
Training/Edu	cation	Location		Training/Education	From:	To:	
Calumet College)	Whiting, IN		MS, Law Enforcement Administration	2003	2005	
Indiana Universi	ty	Bloomington, IN		BA, Criminal Justice	1984	1987	
		_					
Amaliaabla				Fuest Nature of	Employme	nt Period	
Applicable Experience		Location		Exact Nature of Experience	From:	To:	
Hammond Public	c Schools	Hammond, IN		All subjects K-12	2005	present	
		,					
Edgewater Syste Swanson Center		Gary, IN		Counseling, Advocacy Counseling/ Case	2003	2005	
Health				Management	2002	2003	
1						ĺ	

INSTRUCTOR'S QUALIFICATION RECORD

Instructions: Include <u>all</u> training/education applicable to current teaching assignments. This form will not be processed unless <u>all supportive documentation</u> required for review has been attached with this form (i.e., transcripts and letters identifying the precise nature of previous work and teaching experience, signed by a former direct supervisor.)

Please TYPE the form.

NAME: R	Ramsay		Maryann	K.		
(I	Last)		(First)			
NAME OF INS	STITUTIOI	N: Brown Mad	ckie Collegem - Merrillville			
		Names of	Courses Taught:			
Introduction to	Microcon	nputer Applications				
				T		
Source of			Area or Subject of	Period of A	Attendance	
Training/Educ	cation	Location	Training/Education	From:	To:	
Purdue University	,	West Lafayette, IN	BA in Elementary Education	1969	1973	
A			Frank National of	Employme	nt Period	
Applicable Experience		Location	Exact Nature of Experience	From:	To:	
Brown Mackie Co			•			
Merrillville Workfoce Develop		Merrillville IN	Adjunct Professor	2006	Present	
Service Inc.		Crown Point, IN	Lab Tech Instructor	2001	2005	
Compu-Train		Merrillville, IN	Computer Instructor	1997	2002	
•		·				

INSTRUCTOR'S QUALIFICATION RECORD

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Please TYPE the form.

Use the <tab> key to advance to the next field, or select a field by clicking the cursor. NAME: Kristanna (Middle) (Last) (First) NAME OF INSTITUTION: Brown Mackie College - Merrillville **Names of Courses Taught:** Professional Development Principles of Psychology **Period of Attendance** Source of Area or Subject of **Training/Education Training/Education** Location From: To: DePaul University College of Law Chicago, IL JD, May 2006 2003 2006 **DePaul University** Chicago, IL BA, June 2003 1999 2003 **Employment Period Applicable Exact Nature of Experience Experience** Location From: To: **Guest Lecturer** Purdue University Calumet Lecture: Patriot Act 2008 Save the Dunes Campaign Volunteer Legal Support Pro-Bono Legal Services 2007 Attorney's Title Guaranty

Law Clerk

2005

2006

Law Clerk

Fund

INSTRUCTOR'S QUALIFICATION RECORD

Instructions: Include all training/education applicable to current teaching assignments. This form will not be processed unless all supportive documentation required for review has been attached with this form (i.e., transcripts and letters identifying the precise nature of previous work and teaching experience, signed by a former direct supervisor.)

Please TYPE the form.

NAME:	Sebestyen	Janice	R			
	(Last)	(First)	(Middle)			
NAME OF INSTITUTION:		Brown Mackie College - Merrillville				
		Names of Courses Taught:				
American Constitutional Law						
Compositio	n I, II					
Introduction	n to Literature					
Spreadshe	ets I, II					
Introduction to Microcomputers						

Sauras of		Anna an Cubinat of	Period of Attendance	
Source of Training/Education	Location	Area or Subject of Training/Education	From:	To:
Purdue University	Hammond, Indiana	MA, History	1997	2000
Purdue University	Hammond, Indiana	BA, History	1995	1997
			Employment Period	
Annlicable		Evact Natura of		
Applicable Experience	Location	Exact Nature of Experience	From:	То:
	Location Merrillville, Indiana			
Brown Mackie College Commonwealth Business		Experience Department Chair -	From:	То:
Experience Brown Mackie College	Merrillville, Indiana	Experience Department Chair - General Education	From: 2004	To:

INSTRUCTOR'S QUALIFICATION RECORD

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Please TYPE the form.

Use the <tab> key to advance to the next field, or select a field by clicking the cursor.

Donna

(First)

(Middle)

8 / 2000

3 / 2000

1 / 2000

6 / 2002

5 /2000

3 /2000

NAME:

Williams

(Last)

Purdue University Calumet

Hohman Elementary

Warren Elementary

Hammond, Indiana

Highland, Indiana

Schererville, Indiana

NAME OF INSTITUTION	ON: Brown Mad	ckie College - Merrillville		
	Names of	Courses Taught:		
		Courses raught.		
Introduction to Literatu	ıre			
Fundamentals of Engl	ish			
Composition I & II				
			David of A	\(\(\frac{1}{2}\)
Source of		Area or Subject of		Attendance
Training/Education	Location	Training/Education	From:	То:
Purdue University	Hammond, Indiana	MAEd, Curriculum and Instruction	6 / 2000	5 / 2004
Purdue University	Hammond, Indiana	BA, Elementary Education	8 / 1990	5 / 2000
	·			
Amaliaabla		Event Nature of	Employment Period	
Applicable Experience	Location	Exact Nature of Experience	From:	To:
Irving Elementary	Hammond, Indiana	Taught Title I Reading Program	8 / 2002	6 / 2004
1		Assisted Faculty in	I	1

Education Department

Student Teaching

Student Teaching